



Regional Representative Job Description

Regional Representatives serve a critical role in the success of the Colorado Coalition Against Sexual Assault (CCASA). Regional Representatives must be either individual members or members through an agency membership. Individuals interested in a position must submit an application for initial Board review. The Board then forwards the application on to membership for an approval vote.

Regional Representatives are expected to be aware of, and knowledgeable about, sexual assault services offered in their region. They must be willing and able to accurately represent the issues and needs specific to that region during Membership Meetings and when requested by Board and Staff.

CCASA recognizes 5 regions in Colorado listed below. Please contact Staff for a map depicting regional boundaries.

1. Northwest
2. Northeast
3. Southwest
4. Southeast
5. Central/Denver Metro

Regional Representative Duties:

- Establish contact with new and existing member programs, as well as individual members, in designated region.
- Attend all CCASA membership meetings, including designated regional meeting.
- Provide a regional report (including regional activities, events, challenges, and successes) at membership meetings. Ensure that regional report is approved by a majority of regional members.
- Coordinate regional meeting logistics twice each year (Spring/May and Fall/November) with assistance from CCASA Staff.
- Assist CCASA Staff with ensuring that members attend regional meetings.
- Assist CCASA Staff with recruiting members in designated region.